

18 March 1983

MEMORANDUM FOR THE RECORD

1. Meyer-Waterman division of labor:

- Meyer's title will remain VC/NIC. Waterman's will be VC/NIC for Policy Planning. They are coequal.
- Meyer will continue management/executive functions; act for C/NIC in his absence; supervise estimates process; and be on normal routing chain to C/NIC.
- Waterman's task will be to develop new areas. He will institute a regular NIC interface with policy planning components in other agencies; develop substantive congressional ties in major committees focussed on longer range issues; handle certain cross-cutting themes including instability issues; develop contingency production capabilities; act as NIC focal point for political action review.

2. Until a successor is designated, Waterman will continue to hold the title of NIO/NESA. Day-to-day activity will be done by the two assistants. Waterman's substantive focus, including reading, will primarily be on those broader issues pertinent to his new assignment. A number of estimates are scheduled during the next two months which would be useful for a successor to manage, however.

3. In accord with the above, Waterman will commence developing contacts appropriate to his new position as soon as matters are firm. NESA contacts will be introduced to successor when known.

4. I suggest this change be announced soon within the NIC, but not outside until matters are finally settled.